

**Hudson Grocery Cooperative  
Board Meeting Minutes  
May 13, 2014  
701 Second Street, Hudson, WI**

**Directors present:** Jacki Bradham, Don Kirkpatrick, David Larson and Kathy Tobias

**Directors absent:** Sarah Atkins, Suzanne Hambleton and Dietmar Schlei

**1. Call to Order**

*Secretary Bradham called the meeting to order at 7:05 p.m. and assigned Tobias to chair the meeting.*

**2. Approval of Minutes**

*Motion by Kirkpatrick to approve the April 8, 2014 Hudson Grocery Cooperative Board Meeting Minutes. Second by Larson. Motion carried unanimously.*

**3. Approval of Agenda**

*Motion by Tobias to adopt the agenda with the topic of board member meeting attendance added to the agenda under new business. Second by Kirkpatrick. Motion carried unanimously.*

**4. Old Business**

None.

**5. New Business**

Board members discussed the lack of attendance of some of directors and the attendance guidelines in the HGC bylaws. What should be the process for addressing attendance issues? The discussion was tabled for the June meeting when more of the board will be in attendance.

**6. Board Reports**

**A. President's Report**

No report was given.

**B. Vice President's Report**

No report was given.

**C. Treasurer's Report**

Treasurer Atkins submitted a written report noting a balance of \$11,612.90 as of April 30, 2014.

Atkins negotiated a refund from the past accounting firm's errors on HGC's 2011 Tax Return. This increases our available cash by \$658.00.

**D. Secretary's Report**

No report was given.

**E. Other Director's Report**

No report was given.

## **7. Committee Reports**

### **A. Fundraising and Finance**

No report was given.

### **B. Ownership and Volunteers**

Five new HGC ownership applications were presented to the Board. Per Atkins written recommendation Sjoberg was moved to number 201.

#199 Greg Lew

#200 Christine Cameron

#201 Roy and Lana Sjoberg

#202 Kevin Knoke

#203 Stephanie McSorley

*Motion by Kirkpatrick to approve five new HGC ownership applications. Second by Larson.  
Motion carried unanimously.*

The Ownership Committee has a new volunteer to enter data into the ACT data program.

### **C. Marketing and Communication**

The HGC PowerPoint presentation will be updated for use at the Second Anniversary Party. Kirkpatrick will make the presentation. He suggested that slide be added to thank the committee members and the board.

Discussion followed about preparation for the Second Anniversary Party.

The HGC informational brochure has been completed and they were distributed in downtown Hudson earlier this month.

### **D. Steering**

Kirkpatrick noted that at the next committee meeting they would review board training and address board standards. He noted that standards should be established now before the store has started so HGC has a good foundation.

### **E. Vendor Relations**

No report was given.

## **8. Other Business**

The next board meeting is scheduled for Tuesday, June 10, 2014 at 7:00 p.m.

### **Adjournment**

*Motion by Tobias to adjourn the meeting at 8:10 p.m. Second by Larson. Motion carried unanimously.*

Minutes submitted by  
Jacki Bradham  
Secretary, Hudson Grocery Cooperative