

**Hudson Grocery Cooperative
Board Meeting Minutes
December 10, 2013
701 Second Street, Hudson, WI**

Directors present: Sarah Atkins, Jacki Bradham, Suzanne Hambleton, Don Kirkpatrick, David Larson and Kathy Tobias

Directors absent: Dietmar Schlei

1. Call to Order

President Hambleton called the meeting to order at 7:05 p.m.

2. Approval of Minutes

No October Board Minutes were presented.

3. Approval of Agenda

Motion by Kirkpatrick to adopt the agenda. Second by Tobias. Motion carried unanimously.

4. Introductions

Board members introduced themselves:

Suzanne Hambleton is returning as the Hudson Grocery Cooperative (HGC) President. She is a chemical engineer and has been involved with HGC from its initial discussion of the desire for a downtown grocery store. She would like to see a downtown grocery store for convenience. The Co-op would also help support local farmers.

Don Kirkpatrick is an educator and school administrator. He grew up in downtown Hudson where there used to be a grocery store downtown. He hopes the Co-op will bring diversity downtown and that it would be community based.

David Larson is an attorney and army veteran. He lives in North Hudson. In earlier years he was involved in the Seward, Minneapolis Co-op and was a member of the Linden Hills Co-op.

Jacki Bradham recently retired from St. Croix Economic Development Corp. and lives in North Hudson. She is interested in the potential for the Co-op developing a community kitchen.

Sarah Atkins is a business owner of Archovations in Hudson, with a degree in Mathematics. She joined the board in 2012 because she wanted to participate in a positive group with a common mission. She would like to see the Co-op bring business variety to downtown.

Kathy Tobias is a health and wellness coach and joined HGC because she wanted to be part of the start up. She is interested in the development of the health and wellness aspects of the Co-op. With the ripple effect, teach one and they will share with another, and spread the education about HGC.

5. Board Assignments

Suzanne Hambleton will continue as President
Dietmar Schlei as Vice President
Sarah Atkins will continue as Treasurer
Jacki Braham as Secretary

HGC has five standing committees. Board members selected committees:

Fundraising Committee: Atkins and Larson
(Regularly meets the 1st Monday of each month)

Ownership Committee: Atkins and Tobias
(Regularly meets the 3rd Monday of each month)

Marketing Committee: Bradham, Hambleton and Tobias
(Regularly meets the 1st Wednesday of each month)

Vendor Relations Committee: Not active at this time
(No set meeting date)

Steering Committee: Hambleton and Kirkpatrick
(No set meeting date)

President Hambleton serves ex officio on all of the committees

6. Upcoming Training Opportunities

President Hambleton noted that HGC was awarded a matching-fund grant from the Food Co-op Initiative and part of this grant is slotted for board development training. There are two training opportunities coming up soon. On January 11th in Minneapolis there is a Cooperative Board Leadership (CBL) training workshop. There is also a two-day Food Co-op Conference in Bloomington, Indiana at the end of February. Board members were encouraged to attend one of the training sessions.

7. Visions

This topic was not discussed.

Board Reports

1. President's Report

Hambleton noted the Co-op Board directors represent all of the members of the Co-op, not any special interests.

Hambleton explained that memberships applications need to be approved by the Board. Once approved, members receive a membership letter communicating member rights and responsibilities. Members also complete a member survey.

2. Vice President's Report

No report given.

3. Treasurer's Report

Sarah Atkins is the HGC treasurer and uses Peachtree to maintain the books. The Co-op banks with Westconsin Credit Union and the Co-op has filed financial reports for the last two years. The Cooperation is a for profit business.

The November 2013 Treasurers Report stated assets of \$11,922.61 with liabilities of \$11.03 for a balance of \$11,911.58.

4. Secretary's Report

No report was given.

5. Other Director's Report

No report was given.

Committee Reports

1. Fundraising

Treasurer Atkins presented the treasurers report to the board.

2. Ownership

Fourteen new HGC membership applications were presented to the Board:

177 Robert J. Sullivan; 178 Kyle Lindstrom; 179 Carol Zempel; 180 Ann Akers; 181 Ruth and Tim Lewis; 182 Jana Martin and David Fredrickson; 183 Lis Munding; 184 Carole and Robert Howard; 185 Audley - Babbitt Family; 186 John and Whitney Ann Peterson; 187 Brenda Olson; 188 Corissa and Jason Schirmacher; 189 Britain Scott; and 190 Gary Konkol

Motion by Hambleton to approve fourteen new HGC membership applications. Second by Kirkpatrick. Motion carried unanimously.

3. Membership

Meghan Likes is currently on the Marketing Committee. A HGC newsletter was discussed with a new owners list, member benefits and thank you to volunteers.

4. Vendor Relations

No report was given.

The next board meeting is scheduled for Tuesday, January 14, 2014 at 7:00.

Adjournment

President Hambleton adjourned the meeting at 8:40 p.m.

Minutes submitted,

Jacki Bradham
Secretary, Hudson Grocery Cooperative