

**Hudson Grocery Cooperative  
Board Meeting Minutes  
September 9, 2014  
701 Second Street, Hudson, WI**

**Directors present:** Sarah Atkins, Jacki Bradham, Don Kirkpatrick, David Larson, Dietmar Schlei, and Suzanne Hambleton attended by phone.

**1. Call to Order**

*Dietmar Schlei called the meeting to order at 7:05 p.m.*

**2. Approval of Minutes**

*Motion by Larson to approve the August 12, 2014 Hudson Grocery Cooperative Board Meeting Minutes with corrections. Second by Bradham. Motion carried unanimously.*

**3. Approval of Agenda**

*Motion by Atkins to adopt the agenda. Second by Larson. Motion carried unanimously.*

**4. Old Business**

Hambleton asked when the board would like to meet with Stuart Reid and it was suggested that the December 9th would work well if he is available. It was suggested that this meeting be opened to committee members too.

There is a Cooperative Board Leadership (CBL) 101 training session on January 10th.

**5. New Business**

None.

**6. Board Reports**

**A. President's Report**

President Hambleton noted that the Whole Earth Co-op of River Falls has approved the reciprocity agreement with HGC. Treasurer Atkins was asked to write a check for \$80.

**B. Vice President's Report**

VP Schlei has been checking with the county to see what is needed for HGC to be compliant with food service regulations. He concluded that serving food ant no charge should not be a problem. He will continue research and report any additional information to the board.

**C. Treasurer's Report**

Treasurer Atkins noted a balance of \$13,794.46 as of August 31, 2014.

Atkins noted upcoming invoices to be paid: \$252 for insurance and \$288 for Chamber dues.

*Motion by Bradham to authorize payment of insurance and Chamber dues. Second by Larson.  
Motion carried unanimously.*

The need for board approval for expenses over \$25 was discussed and it was concluded this limit should remain as it is.

**D. Secretary's Report**

No report was given.

## **E. Other Director's Report**

It was noted that new members receive a thank you and member survey. Follow up is done as they come in, as the owner volume increases this may only be done on a monthly basis.

## **7. Committee Reports**

### **A. Fundraising and Finance**

Treasurer Atkins noted the Ownership Committee continues to seek someone with financial experience to fill the vacancy on the Finance Committee.

### **B. Ownership and Volunteers**

Refund to Owner 164 Nora and Jeff Boerner who moved to Iowa.

Six new HGC ownership applications were presented to the Board.

222 - Danielle Ailts Campeau

223 - Val Aune

225 - Jill Halberg

226 - Al Duratti

227 - Angel Duratti

164 - Charles Roberts (reassigned old number)

*Motion by Atkins to approve six new HGC ownership applications. Second by Larson. Motion carried unanimously.*

Discussion followed about issuing ownership refunds and it was concluded that at this stage of development HGC will continue to offer full refunds. As HGC grows the board may wish to review this topic.

*Motion by Hambleton to approve refund of owner 164. Second by Atkins. Motion carried unanimously.*

Volunteers distributed brochure in downtown Hudson in August.

The Spirit of St. Croix Art Festival is on September 27th and 28th. The HGC booth's activity will use vegetables for stamping. Bradham has offered to co-chair the event and so far, two volunteers are available to work at the booth.

Volunteers are still needed for the September HGC brochure distribution and three volunteers are interested in acting as HGC ambassadors and make presentations to groups.

A lead person is still needed to organize the Annual meeting. Larson noted his wife may be interested in helping with this event.

### **C. Marketing and Communication**

Brochure distributed in downtown will be this Saturday.

HGC will have a table at Rue Marche on Thursday evening for Girls Night Out.

*Motion by Hambleton to approve \$40 for apples to use as a giveaway for Girls Night Out. Second by Larson. Motion carried unanimously.*

HGC is partnering with the Chapter Two bookstore to launch a new book club. The first meeting is scheduled for November 20th with a discussion on the book "Turn Here Sweet Corn."

Two volunteers have been recruited to work at one-on-one meetings to talk to potential owners. Schlei and Larson noted that they may be interested in working one this.

#### **D. Steering**

Kirkpatrick noted that the Steering Committee has finalized the application form for new HGC Directors. A request for board candidates and the application needs to be uploaded to the website, put on Facebook and distributed as a press release.

The Steering Committee is organizing informational sessions for potential Board candidate at the Hudson Library on Sept 18<sup>th</sup>, September 30th and October 11th.

The Steering Committee developed a Board training plan.

*Motion by Larson to approve the board training plan. Second by Atkins. Motion carried unanimously.*

The Steering Committee continues to work on updating the HGC Bylaws

*Motion by Bradham to conduct meetings by electronic means to review the and approve the bylaw amendments. Second by Larson. Motion carried unanimously.*

#### **E. Vendor Relations**

No report was given.

#### **8. Other Business**

##### **A. Open Discussion**

Hambleton noted that there is a Co-op training opportunity through the MN Food Cooperative Board on Saturday, October 11th. There is also a Cooperative Board Leadership (CBL) 101 training session on September 27th.

##### **B. Next Meeting**

The next board meeting is scheduled for Tuesday, October 14, 2014 at 7:00 p.m.

#### **Adjournment**

*Motion by Atkins to adjourn the meeting at 8:45 p.m. Second by Larson. Motion carried unanimously.*

Minutes submitted by  
Jacki Bradham  
Secretary, Hudson Grocery Cooperative